

## SFJFS3

# Ensure measures are in place to protect people from fire



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### Overview

This standard is about ensuring that required fire safety resources are available, including active and passive fire protection systems. Implementation will be in accordance with a pre-determined risk assessment and risk management system to ensure that the risk reduction, fire precautions and maintenance routines are sustained.

#### There are two elements

- 1 Ensure resources are available to manage fire risks
- 2 Ensure fire safety equipment and management systems are fit for purpose

#### Target Group

The standard is recommended for Practitioners, i.e. anyone who is employed or contracted to work with others in an organisation - managers, staff, representatives, owners and/or occupiers - to ensure that, within the scope of their responsibility, suitable and sufficient fire safety arrangements are made and maintained.

It is also appropriate for Regulators, i.e. anyone who has the responsibility for ensuring the requirements of Fire Safety and associated regulation are being met through cooperation or enforcement.

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### Performance criteria

#### Ensure resources are available to manage fire risks

*You must be able to:*

- P1 ensure:
  - P1.1 there are sufficient fire safety measures and resources of the correct type in the correct location to meet the requirements of the risk assessment
  - P1.2 sufficient notices and instructions relating to equipment are correctly placed, are legible and current
  - P1.3 people with fire safety responsibility are aware of their role and the training they are required to undertake
  - P1.4 arrangements and action plans for access, egress and evacuation are confirmed
- P2 bring deficiencies, defects and lack of resources to the attention of the appropriate people

#### Ensure fire safety equipment and management systems are fit for purpose

*You must be able to:*

- P3 ensure people and systems carry out required internal checks on both active and passive fire safety measures at specified intervals
- P4 check that:
  - P4.1 external certification for fire safety equipment is current and recorded in compliance with risk management system
  - P4.2 records associated with purchase, allocation, maintenance and disposal of fire safety equipment are accurate, legible, current, complete and available to authorised users
  - P4.3 contingency arrangements are in place and have been tested for effectiveness
- P5 Bring deficiencies and defects to the attention of the appropriate people

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#### Knowledge and understanding

*You need to know and understand:*

- K1 the range, type and purpose of fire precautions in place
- K2 the existing fire safety management systems and who has responsibility for these
- K3 the current internal and external requirements relevant to your area of responsibility
- K4 the internal and external checking and certification procedures and their frequency
- K5 the procedures for reporting deficiencies, defects, damage or omissions and who has authority to take corrective action
- K6 the current fire procedures and other contingency arrangements and how to maintain effectiveness in their implementation
- K7 the requirements for training people, the range of training available and how to access this
- K8 the organisational requirements for records associated with the fire safety equipment, fire precautions and management systems
- K9 own and others responsibilities in maintaining fire safety requirements for premises user(s)
- K10 how to access sources of information, advice and support

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