XACT

Zoom Security Guidance Note

1.   Introduction

See below the measures Xact takes with Zoom software to ensure that classroom sessions and meetings are secure, effective and run smoothly.

2.   NCSC: National Cyber Security Centre

NCSC confirms Zoom conferencing software is suitable for public events. Xact complies with NCSC **guidance** on using the software securely

3.   Licencing

Xact has a 300-user Zoom business account. A user invited to attend an Xact event is hosted under our licence.

4.   Key security measures

Updates	Zoom consistently updates its security measures.
Encryption	Encryption of data traffic through AES 256-bit GCM, a high speed electronic security application.
Controlled data storage	Only enabled for data storage in Europe.
Data collected	IP address, OS and device details to deliver best possible experience to participants. No other user data is collected.
Password invite only	An 11-digit unique ID number and complex password provided by an Xact email address are required to attend each session
No recording	By default, all recording of sessions are disabled
Waiting room	All participants enter a "Waiting room" at session start. They can only enter session when tutor permits them to do so.
Lock virtual classroom	Once all participants have entered the session, the tutor can lock the session to bar entry to others.
Control screen sharing	Normally all participants are permitted to share documents. Any misuse of this function will be immediately disabled.
Lock down chat function	Chat function enables participants to type questions to all other participants or tutor. Tutor will immediately disable their ability to chat if they misuse this function.
Participant, muting, video disable video and removal	Tutor has the option to immediately mute, remove a participant or disable their video, if the situation demands.

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5. Security issues

Our research shows that, issues relating to potential security breaches are:

    a) Advertising the meeting on the internet with meeting ID and password

    b) Not enabling waiting room so participants can enter session unchecked

    c) Not disabling functions such as screen sharing, chatting, sound, video or removing participants when they behave inappropriately

All of these are not possible with the measures Xact applies.

6. Data Management

For details on how we manage personal data, please see our **Data Management Policy**

7. Security Standards

The software meets the following industry and security standards:

    a) SOC 2 (Type II)

    b) FedRAMP (Moderate)

    c) GDPR, CCPA, COPPA, FERPA, and HIPAA Compliant (with BAA)

    d) Privacy Shield Certified (EU/US, Swiss/US, Data Privacy Practices)

    e) TrustArc Certified Privacy Practices and Statements