

## SFJCB2

# Evaluate information to determine its intelligence potential



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### Overview

This unit is about evaluating information in accordance with the requirements of the Intelligence Model used in your organisation (for example, National Intelligence Model for policing) in order to determine its potential for intelligence purposes. This evaluation will contribute to the production of intelligence products.

In order to be competent in this unit you will need to be able to collate information that has been submitted, and evaluate the information in conjunction with other information and intelligence from a variety of sources. You will need to review the accuracy of the initial grading applied to the information and, if necessary, revise it. You must decide upon any further action required before accurately inputting the intelligence onto the appropriate system.

#### **There is one element**

1. Evaluate information to determine its intelligence potential

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#### Performance criteria

- You must be able to:*
- P1 assess and research information, using approved criteria, to determine its potential as intelligence to support law enforcement objectives
  - P2 confirm, and continually review, the risk assessment applied to the information
  - P3 collate information and intelligence from **other sources of information** to support the evaluation process
  - P4 review the grading of the information and, if necessary, revise it in consultation with the person submitting the information
  - P5 evaluate information in conjunction with the additional information and intelligence gathered to determine any further **action** required, and accurately complete any required records
  - P6 ensure that intelligence is passed to the appropriate person(s) promptly for any necessary further attention
  - P7 ensure that information, intelligence and evaluation records are stored using correct systems and protocols
  - P8 ensure that intelligence is disseminated, where necessary, in the correct format to the appropriate **recipients**
  - P9 ensure all relevant local and national intelligence records are updated as a result of the evaluation
  - P10 provide constructive feedback to the individual submitting the information and contribute to performance reviews where practicable
  - P11 respond positively and promptly to requests for guidance or advice regarding the quality of information, and provide it in accordance with relevant legislation and policy
  - P12 maintain the security, integrity and confidentiality of all information and intelligence at all stages of the evaluation process

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#### Knowledge and understanding

*You need to know and understand:*

#### Legal and organisational requirements

- K1 current, relevant legislation, policies, procedures, codes of practice and guidelines in relation to evaluating information to determine its intelligence potential
- K2 current, relevant legislation and organisational requirements in relation to race, diversity and human rights and health and safety
- K3 current restrictions that apply to the disclosure of information and intelligence
- K4 the relevant aspects of organisational and law enforcement objectives e.g. control strategy and intelligence requirements, and local, regional and national objectives
- K5 the purpose and importance of risk assessments and how to conduct and review them
- K6 key features of the Intelligence Model used in your organisation and the management of information in your area of work

#### Assessing and evaluating information

*You need to know and understand:*

- K7 how to assess and research information with the potential to support law enforcement objectives
- K8 potential sources of information and intelligence
- K9 how to assess, evaluate and link the information with other information and intelligence
- K10 how to confirm the provenance of the information
- K11 how to review the grading of information and revise it
- K12 the further action which can be taken as a result of the evaluation
- K13 what to do where the assessment and evaluation of the information requires urgent action
- K14 the reasons why and how to maintain the integrity and confidentiality of information and intelligence
- K15 to whom the information can be disseminated
- K16 how the information should be recorded and stored
- K17 why information must be recorded accurately
- K18 the procedures for retaining and recording intelligence in a durable and retrievable form
- K19 how to appropriately sanitise information
- K20 how to distinguish between information and evidence and the procedure to follow

#### Documentation

*You need to know and understand:*

- K21 the types of documentation which must be completed
- K22 requirements for the protective marking of information and intelligence

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### Additional Information

#### Scope/range related to performance criteria

1. **other sources of information**
  - 1.1 internal
  - 1.2 external
  
2. **action**
  - 2.1 no further action
  - 2.2 research and develop
  - 2.3 disseminate
  - 2.4 action
  
3. **recipients**
  - 3.1 internal personnel and departments
  - 3.2 external law enforcement agencies
  - 3.3 external non-law enforcement agencies
  - 3.4 international agencies

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**Relevant occupations** Public Services; Public Service and Other Associate Professionals;

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**Suite** Policing and Law Enforcement

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