

Supplier details

Company details:	Xact Consultancy and Training Limited
VAT No	GB 855 4570 04
Company No	05295715
DUNS Number	71-914-0142
Registered address	3 Abbey Lane Court Evesham Worcestershire WR11 4BY
Postal address	As above
Telephone	01386 277980
Fax	0845 0941 887
Web address	www.xact.org.uk

Payment contact	Regarding: Purchase orders Remittance advice Invoices Payment queries
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Email accounts@xact.org.uk

Telephone 01386 277980

Payment terms 30 days from receipt of invoice

Bank details Lloyds Bank, Evesham Branch, PO Box 1000, BX1 1LT

Sort code 30 93 11

Account No 00377109

BIC/SWIFT Address LOYDGB21164

IBAN Number GB88 LOYD 3093 1100 3771 09

Other payment methods

Cheques	Not accepted
Debit cards	No surcharges apply
Credit Cards	3% surcharge apply, see Note 1 below

Insurance

Public Liability £5,000,000

Employers Liability £10,000,000

Professional Indemnity £5,000,000

Note 1: Credit card surcharge. A 3% Merchant Service Charge, the payment processing fee, applies to all credit card payments

Note 2: International transaction charge. For payments from outside British Isles, ensure Xact **receives** amount specified on invoice **PLUS** International Transaction Fee. If you are unable to identify your International Transaction Fee, add £15 to your payment.

Note 3: International postal charge. For postage of course materials to outside British Isles, additional postal fees are added to invoice.

Note 4: Please see our terms and conditions which will apply to any contract we enter into for the supply of goods and service, a copy is available on our [website](#). Our terms and conditions will govern any contract entered into between you and Xact and Xact will only consider any amendments, variations, or supplemental documents or agreements where you firstly undertake to reimburse Xact for its reasonable legal fees for having such amendments, variations, or supplemental documents or agreements reviewed and approved by our lawyers and for which there will be a minimum charge of £250. This does not apply when a contractual agreement between both parties is in place e.g. tender contract.